

### REPRODUCTION OF COPYRIGHTED MATERIAL

It is the intent of CRCS to adhere to the provisions of copyright laws in the print area, audio/videotaping, music and computer software. Though there continues to be controversy regarding interpretation of those copyright laws, the following procedures represent a sincere effort to operate legally. We recognize that copyright violation is a major problem for the industry and that violations of copyright laws contribute to higher costs and greater efforts to prevent copies and/or lessen incentives for the development of good education materials. Therefore, in an effort to discourage violation of copyright laws and to prevent such illegal activities, the CRCS Board of Directors has adopted the following copyright policies.

- A. The legal or insurance protection will not be extended to employees who violate copyright laws.
- B. The building administrator of each school site is responsible for establishing practices which will enforce this policy at school level.
- C. Illegal copies of copyrighted materials (computer programs, videotapes and/or print materials) may not be made or used on school equipment. (See attached guidelines)

Adopted: 9/4/2012