

PERSONNEL – CERTIFIED/NON-CERTIFIED
CELLULAR TELEPHONES/SCHOOL ISSUED COMMUNICATION DEVICES- REGULATIONS

Employee Use of Electronic Communications Devices

While employees are allowed to possess and carry electronic communications devices on school property, such possession and use are subject to the following administrative rules:

School-Issued Communications Devices

Communication devices issued by the school may include, for example, cellular telephones, walkie-talkies, or laptop computers with “beaming capabilities,” citizens band radios, either installed in vehicles or hand-held, and pagers/beepers.

Employees in receipt of school-issued equipment shall be held responsible for the safekeeping of the equipment and exercise reasonable efforts to see that the equipment is not lost, stolen, or damaged. Reckless or irresponsible use of school equipment, resulting in loss or damage may result in the employee having to reimburse the school for any associated costs of replacement or repair.

Any such devices issued shall be with the expectation that they are to be used, almost exclusively, for school-related business purposes and are not intended for personal use except in emergencies involving employee health or safety.

School-issued equipment shall be used in a manner that does not disrupt instruction and should not be used during school-sponsored programs, meetings, in-services, or other events where there exists a reasonable expectation of quiet attentiveness unless there is a reason of personal health or safety involved.

Any school-issued equipment is to be surrendered back to the school immediately upon request.

Personally Owned Electronic Communications Devices

Employees may possess and carry cellular telephones, pagers/beepers, and PDA's or laptops with “beaming capabilities” during the school day on school property.

Adopted: 9/12/2012