



CORNVILLE REGIONAL CHARTER SCHOOL

FOSTERING RESPONSIBLE, INDEPENDENT, HAPPY, CURIOUS LEARNERS

Board Meeting Minutes

February 16, 2016

A meeting of the Board of Directors of Cornville Regional Charter School was held on February 16, 2016 at the school. The following members of the Board were present: Lorri Cahill, Stephanie Miller, Jean Walker (**Chair**)

Jean Walker called the meeting to order at 6:10pm.

Recognition and Comments from Chair

Jean Walker read a letter from Mimosa Mack who submitted her formal resignation due to personal reasons.

Approve/Amend Minutes

Motion made by Jean Walker /seconded by Lorri Cahill to approve the minutes of the board meeting held on January 20, 2016. Motion passes 3-0

Committee Reports

Financial Workshop:

- Travis Works reviewed the working budget, highlighting increasing salaries and student enrollment.
- Finance Committee will meet again and Rich Abramson will take a look at the budget once it is in more working order.

Executive Director

- Reviewed recent conference call with Brent Dudley of New England Energy Solutions who will submit a list of recommendations for a new heating system.
- Discussed current bookkeeping services.
- Travis and Rich will attend a meeting next week with MeANS to discuss the food service program.
- Encouraged collaboration with the other charter school to try and keep costs down for such things as heating fuel, legal services, Bangor Payroll, teacher recertification, etc.

Principal's Report *See Principal's report from February 2016*

Travis Works reviewed with the Board some highlights from his written report as provided with the Board materials. Visitors to the school this month were Congressman Bruce Poliquin and Representative Brad Farrin. Travis also reviewed the testing schedule for the upcoming Maine Comprehensive Assessment System Test (MeCAS) in March/April as well as the spring NWEAs.

Old Business:

Update on By-Laws

- The Maine Charter Commission has accepted our amended By-Laws at their February 2016 meeting, with the understanding that the Board vote on the insertion of the following sentence: Any check in excess of \$5,000 shall require two authorized signers.

Motion made by Jean Walker /seconded by Stephanie Miller to include "Any check in excess of \$5,000 shall require two authorized signers" to the amended By-Laws. Motion passes 3-0

New Business:

Because of the amended By-Laws, two current policies needed to be amended as well.

- **Motion made by Stephanie Miller /seconded by Lorri Cahill to accept the changes made to policies BBB and BDE. Motion passes 3-0**
- Maine Charter Commission Renewal Process. There is a section about governance. The document will be shared with the Board on Google Docs to give Board members the opportunity to contribute to the self-assessment. All input is due February 26th.

Next meetings

Board meeting - March 16, 2016 6:00pm

Executive Session

No Executive Session needed

Adjournment

Motion to adjourn made by Jean Walker, seconded by Stephanie Miller, Motion passes 4-0

Meeting adjourned at 7:36pm.

Respectfully submitted,

Jean Walker