



CORNVILLE REGIONAL CHARTER SCHOOL

FOSTERING RESPONSIBLE, INDEPENDENT, HAPPY, CURIOUS LEARNERS

Board Meeting Minutes

January 20, 2016

A meeting of the Board of Directors of Cornville Regional Charter School was held on January 20, 2016 at the school.

The following members of the Board were present:

Stacy DeMerchant, Beth Enman, Lorri Cahill, Jean Walker (**Chair**)

Motion made by Stacy DeMerchant /seconded by Beth Enman to approve the minutes of the board meeting held on December 16, 2015. Motion passes 4-0

Executive Director interim position

After discussion, a motion was made by Stacy DeMerchant /seconded by Beth Enman to appoint Rich Abramson as interim Executive Director of Cornville Regional Charter School. Motion passes 4-0

Principal's Report *See Principal's report from December 2015*

Travis Works reviewed with the Board some highlights from his written report as provided with the Board materials. Visitors to the school this month were a team of teachers from South Dakota and a representative from Maine Learning Technology Initiative (MLTI). He also reviewed current student enrollment and student attendance.

Committee Reports

Governance- *see minutes January 12, 2016*

Jean Walker made motion to accept the Governance Committee's recommendation to amend the current CRCS By-laws, pending approval by the Maine Charter Commission. Beth Enman seconded it. Motion passes 4-0

Financial: *see minutes January 20, 2016*

After discussion, Beth Enman made the motion to accept the Finance Committee's recommendation. Stacy DeMerchant seconded it. Motion passes 4-0

1. Heather Neal to provide CRCS Financial Oversight:

- Reconciliations
- MDEMS Uploads
- Quarterly reporting to Maine Charter Commission
- Budget Season Support/Consult
- Monthly Financial (budget to actual, balance sheet, bank reconciliation)
- Draw Downs for Title Grants/IDEA funds

2. Good Will Hinkley to provide bookkeeping services for a trial period to determine if this is a feasible option:

- Cash Receipts, (which includes deposits, printing checks, etc)
- Payroll

Old Business: No old business to discuss

New Business: All new business has been discussed under committee reports

1. Next meeting dates and locations

- Board meeting - February 17, 2016

- Finance Committee meeting - February 13, 2016 1:00

Executive Session

The Board entered into Executive Session at 7:13pm via 4-0 vote pursuant to [1 M.R.S.A. § 405 (6)(A)]: for discussion of information in confidential records; discussion or review of records made, maintained or received by school unit to which public access is prohibited by statute or regulation. Board members in attendance were Stacy DeMerchant, Beth Enman, Lorri Cahill, Jean Walker, with Travis Works (principal) and Rich Abramson (Executive Director). After the Board concluded their discussion, the Board resumed their open session at 7:35pm via roll call. No action was taken during closed session.

Adjournment

Motion to adjourn made by Stacy DeMerchant, seconded by Beth Enman, Motion passes 4-0
Meeting adjourned at 7:35pm.

Respectfully submitted,
Jean Walker