



# CORNVILLE REGIONAL CHARTER SCHOOL

FOSTERING RESPONSIBLE, INDEPENDENT, HAPPY, CURIOUS LEARNERS

## Board Meeting Minutes

March 16, 2016

A meeting of the Board of Directors of Cornville Regional Charter School was held on March 16, 2016 at the school. The following members of the Board were present: Lorri Cahill, Stephanie Miller, Jean Walker (**Chair**)

Jean Walker called the meeting to order at 6:00pm.

### **Recognition and Comments from Chair**

Jean Walker began the meeting by stating CRCS's mission statement.

### **Approve/Amend Minutes**

**Motion made by Stephanie Miller/seconded by Lorri Cahill to approve the minutes of the board meeting held on February 17, 2016. Motion passes 3-0**

### **Committee Reports**

Reviewed committee needs and focus for the remainder of the school year:

- Governance Committee will focus on recruitment of new board members.
- Finance Committee – produce the balanced budget; begin brainstorming for a major Fund Raising Event.
- Academic Excellence – meet to define and refine what academic excellence means at CRCS.
- Facilities Committee – review and determine direction to take on heating system.

### **Executive Director**

- Rich Abramson reviewed with the board how his working relationship with the school is evolving. All were in agreement that the affiliation has been exactly what is needed.

### **Principal**

- Review Budget: Travis Works reported on the progress on the 2106/2017 budget. The emphasis is on increasing staff salaries to a 90% level of area schools. The budget, based on 132 students, is contingent on our final audit as well as insurance and heating system costs that will be determined moving forward.

### **Old Business:**

- New England Energy Solutions owner, Brent Dudley, submitted an RFP for preparation of an energy efficient plan.

**Motion made by Jean Walker /seconded by Stephanie Miller to accept New England Energy Solutions RFP for preparation and implementation of an approved energy plan for CRCS, not to exceed \$9,400.**

**Motion passes 3-0**

- Update on bookkeeping: Still in the monitoring phase. Over time we will know if it is time/financially beneficial to continue contracting out for these services.
- Food Services Update: Travis and Rich attended a meeting at Good Will-Hinckley to discuss costs of our lunch program. CRCS will be able to offer their learners both lunch and breakfast next year. Details will be worked out.

### **New Business**

- **Motion made by Jean Walker/seconded by Stephanie Miller to nominate Lorri Cahill as the Secretary of the CRCS Board of Directors.**  
**Motion passes 3-0**

- Self-Assessment for Renewal: The school staff, administration and board worked in tandem to complete the self-assessment. It went into great detail about the progress we have made in all areas.
- Enrollment/Lottery: All current openings for the fall of 2016 are filled at this time with a waiting list. Travis spoke about discussions with some parents of upper grade learners. Some parents of current 7<sup>th</sup>/8<sup>th</sup> grade learners expressed concerns about the ability to play on a middle school sports team or whether their child would be prepared academically moving into a more traditional environment in grade 9. The Board brainstormed an idea to hold an Open House where local high schools, parents and learners who have graduated and moved on to either a charter school or a traditional public high school would be invited to speak to our current learners/parents.
- **Maine Charter Commission Renewal Process:** The Maine Charter School Commissioners will visit CRCS to complete their yearly student/parent/staff visit on April 8, 2016. They will return on April 20, 2016 to interview administration from 2:00-4:00 and the Board from 4:00-6:00.

#### Future meetings

**Meet with the Maine Charter Commissioners** - April 20, 2016 from 4:00 to 6:00pm (Dinner will be served.)

**Board meeting** – April 20, 2016 at 6:00pm

**Academic Excellence Committee** to be determined – looking at a 4:00 start time

**Facilities Committee** – Wait until Brent Dudley has completed his proposal and the financial audit has been completed.

**Governance Committee** – set up date after school on a Monday, Thursday, or Friday.

**Finance Committee** – set up with Stacy DeMerchant’s schedule

#### Executive Session

**Motion to enter Executive Session made by Jean Walker/seconded by Stephanie Miller [1 M.R.S.A. § 405 (6)(A)]:**

**Motion passes 3-0**

**Entered Executive Session 7:21pm.**

**Motion to end Executive Session made by Jean Walker, seconded by Lorri Cahill.**

**Motion passes 3-0**

**No action was taken.**

**Exited Executive Session at 7:37 p.m.**

#### Adjournment

**Motion to adjourn made by Jean Walker, seconded by Stephanie Miller**

**Motion passes 3-0**

**Meeting adjourned at 7:37 p.m.**

Respectfully submitted,  
Lorri Cahill