

Finance Committee Minutes
August 12, 2015

Attending: Jake Daigneault, Jean Walker, Travis Works, Justin Belanger, Stacy DeMerchant, Heather Neal, Jessica Brown

Review of Heather Neal's progress:

- A smooth transfer of the financial record keeping to QuickBooks Pro has been hampered because of quirks with using a Mac operating system. We will be changing over to a PC platform.
- Heather will be setting up a template for monthly reporting at the Board of Directors' meetings.
- All donations and grants must be accepted and approved by the Board of Directors.
- CRCS will begin the process of submitting eligible Special Education services to MaineCare for reimbursement.

Recommendation: There are no recommendations.

Respectfully submitted by
Jean Walker