



# CORNVILLE REGIONAL CHARTER SCHOOL

FOSTERING RESPONSIBLE, INDEPENDENT, HAPPY, CURIOUS LEARNERS

## Board Meeting Minutes

January 18, 2017

A meeting of the Board of Directors of Cornville Regional Charter School was held on January 17, 2017 at the school.

The following members of the Board were present: Jean Walker, Lorri Cahill, Stephanie Miller, Beth Enman, Jason Herrick.

Also present: Travis Works, Ashlee Savage, Jessica Brown, Gina Post, November Poulin, Cassandra Norman, Clara Short

### **Recognition and Comments from Chair /Public Session**

Jean Walker called the meeting to order at 6:05pm and began the meeting by stating CRCS's mission statement. All in attendance were introduced and the agenda for the evening was reviewed. Visitors were given the opportunity to speak.

### **Approve/Amend Minutes**

**Motion made by Jason Herrick /seconded Beth Enman to approve the minutes of the Board meeting held on December 14, 2016. Motion passes 5-0.**

### **Teaching Principals/Executive Director**

Ashlee described the components of the Three Circles used in classes. Learning Targets (Content Knowledge), Habits of Mind and Complex Reasoning make up the components of the Three Circles Projects. The youngest students are learning the language in practical situations specifically geared for their level of development while the older learners are verbalizing, applying and analyzing the three components. Facilitators will be sending this information home to include parents in this important information and learning language. One parent mentioned she would like to receive notification periodically as a reminder to go in to check on her child's progress in Empower.

### **Old Business**

- Test Scores update: A group of staff met with the Charter Commission on January 9<sup>th</sup> regarding test scores. Next steps: what do we use to monitor learner progress? Travis reviewed the types of assessments currently used and when they take place during the year. Suggestions were made to keep a balance between instruction and testing/assessing, as well as interviewing the learners who took the spring test to determine potential areas for improvement or remediation. More information will be forthcoming following a staff meeting.
- Status of Field Experiences: One field placement has taken place in the form of a student teacher placement. More of a partnership with Thomas College will take place in the near future with STEM training in addition to seminars supported by Thomas students at both campuses.

## New Business

- Internet Safety Policy Review: Board members reviewed Policy IJNDB, Student Computer and Internet Use.  
**Motion made by Jean Walker /seconded Stephanie Miller to approve the review of Policy IJNDB. Motion passes 5-0.**
- Expansion progress:  
Early Childhood Center: The Skowhegan Nursery school is holding an informational meeting with Travis and current parents next Tuesday, January 24<sup>th</sup> at 6:00. Their Board is meeting to vote on transferring the deed to CRCS on Wednesday, January 25<sup>th</sup>. Renovations will take place on evenings and weekends to avoid interruption in childcare and summer programming, with the last two weeks of August slated for final wrap-ups.  
  
Downtown campus: The Skowhegan Planning Board will meet on February 7<sup>th</sup> at 7:00. The demolition permit for the downtown building may be granted on February 8th, but demolition won't begin until the deed has been officially transferred to CRCS. Kevin Holland will be owner financing with CRCS for two years.  
  
**Motion made by Jean Walker /seconded Jason Herrick to approve Travis Works and Jean Walker to negotiate on behalf of the CRCS Board of Directors with Kevin Holland for the purchase of the 78 Water Street building for the downtown campus. The cost of building is \$250,000 and will be owner financed for a short term of no more than 2 years and the financial agreement will be in effect after the Skowhegan Planning Board grants approval with the project. Motion passes 5-0.**
- Audit/Financials: The audit is on schedule to be completed by the end of January and submitted during the second week of February. Because our next scheduled Board meeting will not be held until after the required submission date, it will require an electronic vote.

## Executive Session:

N/A

## Next meeting dates:

SCAC Meeting: January 31, 2017

Board Meeting: February 15, 2017 at 6:00pm

Gina Post

**Motion to adjourn made by Stephanie Miller/seconded by Jason Herrick. Motion passes 5-0.** Meeting adjourned at 7:50pm.

Respectfully Submitted,  
Lorri Cahill, Board Secretary