



# CORNVILLE REGIONAL CHARTER SCHOOL

FOSTERING RESPONSIBLE, INDEPENDENT, HAPPY, CURIOUS LEARNERS

## Board Meeting Minutes July 19, 2017

A meeting of the Board of Directors of Cornville Regional Charter School was held on July 19, 2017 at the Cornville campus.

The following members of the Board were present: Jean Walker, Lorri Cahill. Stephanie Miller was present via cell phone. Also present: Travis Works and Heather Neal.

Chair Jean Walker called the meeting to order at 6:12pm and began by reading CRCS's mission statement.

### **Approve/Amend Minutes:**

**Motion was made by Lorri Cahill/seconded by Jean Walker to approve the minutes of the Board meeting held on June 21, 2017. Motion passed, 3-0.**

### **New Business:**

- Chief Financial Officer Heather Neal shared final financial information on the 2016-17 budget and the projected 2017-18 budget. She has crafted spreadsheets to reflect each of the three campuses in order to give the Board and Executive Director a better depth of understanding of future budgeting and finances.

**Motion was made by Stephanie Miller/seconded by Jean Walker to accept the projected 2017-18 school budget. Motion passed, 3-0.**

- Travis Works announced CRCS's participation in the Fruits and Veggies program beginning in September.
- New hires are as follows:
  - Debbie Dodge-Learning Facilitator at the Cornville campus, Sara Everett- Resource Room Facilitator and Behavioral Lead Coach/Mentor at the Cornville campus, Tasha Viles- Assistant Teacher/Ed Tech III at the Early Childhood campus.

### **Teaching Principals/Executive Director:**

- Travis Works stated the National Mass Customized Learning Convention had excellent participation rates with returning and new staff, and reported the facilitators were extremely energized and connected while at the convention and upon returning to the Cornville campus. Collaborations and energized discussions have been a result of new and old staff sharing a common vision while at the convention.
- Travis Works reported considerable time has been spent on creating a Shared Leadership Groups and Responsibilities flow chart. Once finalized and distributed it will provide staff at all three campuses a description and understanding of leadership's specific jobs and responsibilities as well as whom to seek out with various questions or concerns.
- Resumes were shared with the Board for two new prospective members: Ted Prawat and Jason Gayne. They will be elected at the August Board meeting.

**Old Business:**

- Travis Works shared there are 27 confirmed learners at the Early Childhood Center with only 5 open slots remaining. Work continues to finalize before and after school care at the EC campus.
- The downtown campus has had the basement completely gutted, an air ventilation system is being reviewed and a Fire Rating assessment is pending approval. A temporary sign/banner will be ordered for the downtown campus in addition to new signs (wraps) for the Cornville campus and Early Childhood Center.

**Next meeting date and location:**

August 16, 2017 in Cornville

**Jean Walker made a motion/seconded by Lorri Cahill to adjourn the board meeting. Motion passed, 3-0. Meeting adjourned at 8:12pm.**

Respectfully Submitted,  
Lorri Cahill, Board Secretary