



CORNVILLE REGIONAL CHARTER SCHOOL

FOSTERING RESPONSIBLE, INDEPENDENT, HAPPY, CURIOUS LEARNERS

Board Meeting Minutes

May 18, 2016

A meeting of the Board of Directors of Cornville Regional Charter School was held on May 18, 2016 at the school. The following members of the Board were present: Lorri Cahill, Jean Walker (Chair), Jason Herrick. Also present: Travis Works, Michelle Scribner, Ashlee Savage.

Jean Walker called the meeting to order at 6:03pm.

Recognition and Comments from Chair

Jean Walker began the meeting by stating CRCS's mission statement.

Approve/Amend Minutes

Motion made by Lorri Cahill /seconded by Jason Herrick to approve the minutes of the board meetings held on April 20, 2016 and May 2, 2016. Motion passes 3-0.

Public Session N/A

Committee Reports N/A

Principal

- Renewal Process: Site visits have been completed and by late November we'll know if our charter renewal has been approved by the Maine Charter Commission. The length of the charter contract may possibility be for ten years which would offer benefits in relation to future expansions.
- Travis met with Kristina Cannon from Maine Street Skowhegan to share the possibility of a charter high school expansion working in conjunction with local businesses under a STEAM focus. He will complete a letter of support for the Main Street strategic plan.
- Budget Update: Adding another classroom teacher versus 2 Ed techs, with 20 more learners being enrolled. The interview process has started.
- Leveraging Learning Conference videos: Travis shared Jim's (Apple/MLTI) enthusiasm for the work and climate at CRCS. A video was created that will be used on the "hold the date" page for the Leveraging Learning Conference to be held in Auburn on November 9/10, 2016.
http://institute2016.auburnschl.edu/LL2016_Hold_the_Date.html
- South Dakota videos: South Dakota Technology and Innovation (<http://www.tie.net>) has an online professional development course and they want us to create videos for their training. We will receive \$900 compensation. 4 Cornville staff will attend and present at the National Conference. The regional Maine Cohort Conference will be Aug 3&4 at Thomas College.
- Travis explained the project-based learning for next year, with visitors explaining more details of how ELA and Math instruction/scheduling would look.

Old Business

- Growth Plan: Jean noted the reason for our visit to the Fiddlehead Charter School (preschool expansion).
- Heating system update: The new propane boiler system will be installed this summer.

New Business

- Audit:
 - **Motion made by Jean Walker/seconded by Jason Herrick to accept the CRCS Audit Report for the year ended June 30, 2015. Motion passes 3-0.**
- Finance Report
 - **Motion made by Jean Walker/seconded by Jason Herrick to accept the CRCS Budget to Actuals Report for January to March 2016. Motion passes 3-0.**
- Board Leadership positions: All Board members will be thinking about the roles they will be able to fill for the 2016-2017 school year.
- Board Self-Evaluation: to be completed prior to the June 15, Annual Meeting.
- Board Principal Evaluation: to be completed prior to the June 15, Annual Meeting.
- July's Board meeting will only be held if the need arises but will remain on the schedule for the time being.
- Hiring:
 - **Motion made by Lorri Cahill/seconded by Jason Herrick to have Travis Works sign contracts for new personnel through August 31, 2016. Motion passes 3-0.**

Future meetings

- **Governance Committee Meeting** – May 25, 2016 4:00
Agenda is to discuss amending the leadership structure of CRCS.
- **Board meeting** – June 15, 2016 at 6:00pm

Executive Session

Adjournment Motion to adjourn made by Jean Walker/seconded by Jason Herrick. Motion passes 3-0
Meeting adjourned at 8:12 p.m.

Respectfully submitted,
Lorri Cahill